

**MINUTES OF MEETING
FOREST LAKE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Forest Lake Community Development District was held Tuesday, **November 2, 2021**, at 1:45 p.m. at 346 E. Central Ave., Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chair
Matthew Cassidy	Assistant Secretary
Patrick Marone	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	KE Law Group
Marshall Tindall	GMS
Clayton Smith	GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. There were five Board members present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that there were no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the August 3,
2021 Board of Supervisors Meeting**

Ms. Burns asked for any comments, corrections, or changes to the August 3, 2021 meeting minutes. The Board had no changes or corrections.

<p>On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Minutes of the August 3, 2021, Board of Supervisors Meeting, were approved.</p>
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FOURTH ORDER OF BUSINESS

**Approval of Quote from ProPlaygrounds
for Amenity Playground Equipment**

Ms. Burns stated that this quote was included in the agenda package and that the total amount was \$89,999. She offered to answer any questions regarding this quote.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Quote from ProPlaygrounds for Amenity Playground Equipment, was approved.

FIFTH ORDER OF BUSINESS

**Consideration of Equipment
Lease/Purchase Agreement for Amenity
Playground Equipment**

Ms. Burns stated that this agreement was with WHFS, LLC and was similar to other agreements that the Board has seen. She stated that it was a 5-year lease with monthly payments.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Equipment Lease/Purchase Agreement for Amenity Playground Equipment, was approved.

SIXTH ORDER OF BUSINESS

**Consideration of Engagement Letter for
Fiscal Year 2021 Audit Services**

Ms. Burns stated that this letter was with Grau & Associates and the total amount for fiscal year 2021 was \$4,400. She also stated that this was an annual renewal.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Engagement Letter for Fiscal Year 2021 Audit Services, was approved.

SEVENTH ORDER OF BUSINESS

**Consideration of Arbitrage Rebate Report
for Series 2020 AA1 Project**

Ms. Burns stated that the District has to demonstrate that they do not earn more interest than they pay. The report on page 4 shows the negative rebate amount for the District. She offered to answer any questions.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Arbitrage Rebate Report for Series 2020 AA1, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Landscaping Proposals for Phase 1

- A. Omegascapes**
- B. Prince & Sons**
- C. Viking Lawn Care and Irrigation, LLC**

Ms. Burns and Mr. Tindall reviewed the proposals and Mr. Tindall’s recommendation based on the numbers and previous history was for Prince & Sons Inc. Mr. Tindall also noted that amenity was not included in this price.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Landscaping Proposal for Phase 1 with Prince & Sons Inc., was approved.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2022-01 Waiving a Portion of the Rules of Procedure Regarding Notice of District Meetings

Ms. Burns stated that this allows the District to post the annual meeting schedule on the website instead of doing monthly advertising for meetings.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, Resolution 2022-01 Waiving a Portion of the Rules of Procedure Regarding Notice of District Meetings, was approved.

TENTH ORDER OF BUSINESS

Staff Reports

- A. Attorney**
 - i. Memorandum Regarding Wastewater Services and Stormwater Management Needs Analysis**

Mr. Van Wyk explained that there is a report required in June of 2022 regarding wastewater and stormwater. He stated that they are working on the report.

- B. Engineer**
There being none, the next item followed.

C. District Manager’s Report

i. Approval of the Check Register

Ms. Burns presented the check register and offered to answer any questions.

On MOTION by Ms. Schwenk, seconded by Mr. Marone, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns stated the financials were in the package for review, and there was no action that needed to be taken. The financials were dated through September 30, 2021.

iii. Ratification of Summary of Series 2020 (AA1) Requisitions #91 to #104

Ms. Burns stated the Series 2020 AA1 requisitions #91 through #104 had been approved and needed ratifying. The Board had no questions.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Series 2020 (AA1) Requisitions #91 to #104, were ratified.

ELEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TWELTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

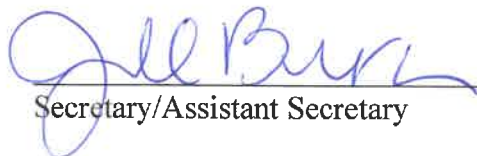
There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Ms. Burns asked for a motion to adjourn.

On MOTION by Mr. Heath seconded by Mr. Rhinehart, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman